

Biblical Counseling Institute



Satellite Training Centers Policy Manual

BCI is a certified training center in Biblical Counseling for the National Association of Nouthetic Counselors (NANC) and the International Association of Biblical Counselors (IABC). BCI desires to make its certified training available in areas of the United States and other countries where this training is not easily available.

BCI's training can be used on site without BCI approved instructors present, by utilizing the DVD's of the certified courses. A Bible-believing church or organization can become a certified training center without the rigorous process of writing course curriculum which meets the criteria of NANC's guidelines, and submitting each course for approval by NANC.

BCI authorizes the use of its resources to those churches and organizations who covenant with BCI to become a BCI Satellite Training Center (STC). Using BCI resources enables STC's to offer certified training at their locations.

BCI exists to provide training and resources which demonstrate the sufficiency of God's Word to disciple and counsel God's people. We believe the Bible alone has the wisdom, power and truth that transforms lives. We believe Christians are competent to counsel. BCI courses will equip any believer to a) become better disciples of Jesus by counseling themselves, and b) come along side fellow troubled Christians with wisdom, compassion and practical aid (Col 3:16; Gal 6:1). Many students will desire to work toward certification of that ability, so our courses are designed to move the believer toward certification. (See Appendix A "What You Should Know About Certification.")

Therefore, our basic STC resource package consists of the courses necessary for certification through NANC and IABC. (Our other courses and seminars are also excellent training lessons, but are considered electives, or on-going education. These may be purchased separately to add to the STC's resources at any time.)

For the initial STC affiliation fee, BCI provides the STC:

- Six complete courses on DVD (over 45 hours of training)

- A master copy of each course syllabus

- Lifetime license to reproduce the syllabus (for students only) as often as needed. (Not transferable.)

Homework assignments for each course (students completing the assignments receive a certificate for each course completed. Completion of all six courses meets the minimum requirements for certified training.)

The included courses are:

Course One: Renewing Your Mind: Getting God's Perspective of Life's Problems
Course Two: Conquering Common Problems: Victory Over Familiar Issues
Course Three: Learning to Discern: Identifying Worldly Counsel
Course Five: Getting Marriage Right: Enjoying the Gift of Intimacy
Course Six: Parenting Put Simply: Biblical Instruction for Raising Kids
Course Seven: Making Peace: The Art of Forgiveness

(note: Course Four is a Role Play Practicum and not available on DVD, nor required for certification. It is only offered through an on site instructor. Students *should* take Course Four, and a BCI instructor could visit the STC for this purpose.)

Complete course descriptions are provided on page 5.

NOTE: NANC and IABC certification also require each student to observe 10 hours of actual biblical counseling, live or by video. There may be a certified counselor near you to observe. If not, your STC may need to purchase observation videos. DVD's can be purchased from any of these websites:

http://www.faithlafayette.org/FR/New_Pricing_on_Counseling_DVDs.aspx

<http://www.mackministries.org/catalog/> (VHS available also)

<http://www.biblicalcounselingcenter.org/Merchant2/merchant.mv?> (VHS available also)

BCI Expectations of an STC:

Agreement with BCI's Statement of Faith (enclosed)

Use of BCI approved resources only in training (BCI DVD's)

BCI approved Facilitator to administrate the training (see below)

One or two BCI board members to visit STC on site within first year (expenses paid by STC)

Accurate record keeping of each student trained, with copies sent to BCI promptly at the completion of each course.

Method of training:

Courses must be given in numerical order. Each course is prerequisite for the following courses. For example, a student is not permitted to attend course three, without having attended courses one and two, in that order.

Class size and frequency are at the discretion of the STC. The training facilitator will welcome students, hand out the course syllabus, and show the DVD lesson. He may pause it at any time if questions are raised. He is not authorized to teach the course, but to oversee the teaching done by the instructor on the DVD. He should be prepared to clarify any content in the course, if needed, and be familiar enough with Biblical Counseling to be able to address questions students may raise, or point them toward approved books and other resources, with an opportunity to have questions also addressed by email through BCI.

Only a BCI approved instructor can teach our course outlines. No other outlines or course material may be added to the curriculum without BCI approval.

Facilitators Qualifications:

A man *

Must be familiar with and agree with what biblical counseling means
(Sola scripture, sufficiency of the scriptures, a non-integrationist)

Certified by either NANC or IABC, or

Should have completed the course currently facilitating

Should be in the process of becoming certified

Active member of a Bible - believing local church

Agreement with BCI's Statement of Faith

Godly character (references submitted)

BCI Board approved

*a woman who meets all other qualifications can facilitate in the absence of a qualified man

Instructors Qualifications:

A man *

NANC or IABC certified

Active member of a Bible - believing local church

Agreement with BCI's Statement of Faith

Godly character (references submitted)

BCI Board approved

Have personally completed the BCI courses

Gifted at teaching (has recorded himself teaching at least one course for Board approval)

*women instructors are only authorized to instruct women

Fees born by the STC:

Initial fee for STC affiliation is \$1500.00 (USD)

Yearly renewal fee is \$150.00 (USD). Renewal benefits include, but are not limited to, BCI's annual conference CD with MP3's of the lectures, discounts on other courses, seminars and resources, a copy of The Peace and Joy Principle book, and a 30% discount on attendance at our annual conference.

Initial visit of board members to the STC site. (We will get personally acquainted, teach or preach as desired by the STC, and be available to answer questions and minister as needed.)

\$30 per student, per each course. This fee covers administrative costs, grading of homework, and issuing of completion certificate (suitable for framing).

Fees charged by the STC:

STC can offer the training to students who are members of the church or organization at a discount, at their discretion, but charges may not exceed BCI's charges for live training (currently \$70 for 10 hour courses and \$45 for 5-6 hour courses).

Missions:

*The BCI Board recognizes there is a difference between the needs of missions and churches, and the financial situations in other countries. Therefore, some of the fees may be negotiable. There is no set policy in this matter and fees will be decided case-by-case as the need arises. In all cases, a decision by the BCI Board is final.

Missions involving the use of a language other than English will need to provide a translator for the DVD's. BCI eventually hopes to provide training in other languages, as the Lord provides the means. BCI would welcome STC's to translate course content in their home tongue, and reproduce the syllabus of each course in their language. BCI would appreciate someone adding other language subtitles or captions to the videos. However, these improvements, though welcome, must first be BCI Board approved and the following terms agreed to:

- BCI would own the masters of the new audio, video and syllabi. (BCI could then produce new material for others, individuals and STC's, who speak that language.
- The STC could reproduce the language-improved syllabus, but could not sell it or the DVD's to other ministries.

This policy is subject to an annual update.

STATEMENT OF FAITH

1. We believe in the final authority and the total sufficiency of the Scriptures in the matters of doctrine and counsel. The Bible is the inspired, the infallible, sufficient, and authoritative Word of God.
2. We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit.
3. We believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection and ascension to the right hand of the Father, and His personal bodily return in power and glory.
4. We believe that for the salvation of lost and sinful man, regeneration by the Holy Spirit is absolutely essential.
5. We believe that a person is justified by grace through faith alone in the Lord Jesus Christ.
6. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is progressively sanctified and finally glorified.
7. We believe in the resurrection of both the saved and the lost: the saved unto the resurrection of life, and the lost unto the resurrection of damnation.
8. We believe in the spiritual unity of believers in our Lord Jesus Christ and His church, and that we ought to manifest that unity wherever and whenever possible.

Course descriptions:

Course One: Renewing Your Mind: Getting God's Perspective of Life's Problems - 10 hrs
 What is Counseling? How to Counsel Unbelievers How to Counsel Believers
 Why Do People Do What They Do? Understanding Problems Biblically
 Getting to the Heart Issues Gathering Needed Information Giving Hope
 Understanding Change Helping People Commit to Change Giving Homework

Course Two: Conquering Common Problems: Victory Over Familiar Issues - 10 hrs
 Counseling Anger Basics of Marriage Counseling Confession and Forgiveness
 Life-Dominating Problems Counseling Worry Counseling Fear
 Counseling Depression Counseling Anxiety Counseling Panic Attacks
 Understanding Addictions

Course Three: Learning to Discern: Identifying Worldly Counsel - 10 hrs
 Counseling Methodologies Critique of Secular Approaches
 Critique of Integrationist Models Inner Healing and the Bible
 Deliverance Ministries Counseling Sexual Problems
 Counseling Abusers and the Abused Charts Comparing Counseling Systems

* Course Four:

This is a hands-on course. After initial instruction in managing a counseling session, students review case studies, and take turns role-playing sample cases. Various problems are worked on, and critiqued. Each student participates in this practicum, gaining confidence and experience!

Course Five: Getting Marriage Right: Enjoying the Gift of Intimacy - approx 5.5 hrs
 God's View of Marriage How Two Become One
 Divine Order (Husband and Wife Roles) General Principles of Sex

Course Six: Parenting Put Simply: Biblical Instruction for Raising Kids - approx 5.5 hrs
 5 Things to Know About Kids 6 Things to Know About Parenting
 Why and How to Discipline 25 Common Mistakes Parents Make That Provoke Anger

Course Seven: Making Peace: The Art of Forgiveness - 5.5 hrs
 Importance of Reconciliation Foundation of Reconciliation
 Seeking Forgiveness Granting Forgiveness Handling Gossip

*Course Four is a Role Play Practicum and not available on DVD, nor required for certification. It is only offered through an on site instructor. Students *should* take Course Four, and a BCI instructor could visit the STC for this purpose.

Additional courses and seminars currently available:

Prison and Jail Workers Training - 10 hrs;
 Grieving With Hope; Hot Teen Issues; Eating to Glorify God (on CD and MP3 only).

Available soon: Basic Theology for Counseling (Abridged)